



**Service Director – Legal, Governance and
Commissioning**

Julie Muscroft

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Tel: 01484 221000

Decision Summary

Committee:
MANAGEMENT COMMITTEE

Date:

Committee Clerk:

TEL:

OVERVIEW AND SCRUTINY

MONDAY 16 JULY 2018

Penny Bunker

01484 221000

Chair

Councillor Julie Stewart-Turner

Councillors Attended

Councillor Gulfam Asif

Councillor Cahal Burke

Councillor Elizabeth Smaje

Councillor Rob Walker

1 Minutes of Previous Meeting

To approve the Minutes of the meeting of the Committee held on 15 June 2018

Contact: Penny Bunker – Governance and Democratic Engagement Manager

The minutes of the meeting held on 15 June 2018 were approved as a correct record.

2 Interests

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

No interests were declared.

3 Admission of the Public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

It was agreed that all agenda items would be considered in public session.

4 Transformation Programme

To consider an overview of the Transformation Programme

Contact: David Hamilton, Director of Transformation
01484 221000

(1) That David Hamilton, Director of Transformation be thanked for attending the meeting and providing an overview of transformation activity in 2017/18, including achievements and learning.

(2) That David Hamilton provide a further update report later in the Autumn, including the Annual Report for Transformation and draft strategic documents such as the engagement plan.

5 Scrutiny Work Programmes

To approve the final versions of the Scrutiny Panel work programmes for the 2018/19 municipal year.

(Note: The Economy and Neighbourhood Panel work programme will be approved in September 2018)

Contact: Penny Bunker – Governance and Democratic Engagement Manager
01484 221000

(1) That the work programmes for the following Scrutiny Panels be approved:

Childrens
Health and Adult Social Care
Corporate

(2) That following the first meeting of the Economy and Neighbourhoods Scrutiny Panel, the draft work programme be considered at the next meeting of the Committee.

6 Forward Agenda Plan / Date of next meeting Committee meeting dates 2018/19

To note the forward agenda plan for meetings of the Scrutiny Committee.

To note that the next meeting of the Committee will be held on Monday 3 September 2018. It will start with an informal workshop at 9.30 a.m. followed by the public meeting at 11.00 a.m.

Contact: Penny Bunker, Governance & Democratic Engagement Manager. Tel: 01484 221000.

- (1) That the proposed agenda plan for the Scrutiny Committee be approved.
 - (2) That the next meeting of the Committee be held on 3 September 2018 commencing at 9.30 a.m.
 - (3) That the Governance Manager investigate the option to set up an additional meeting on 1 October 2108 and confirm arrangements with Committee Members as soon as practicable.
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